

Human Resource Services

**Non-Student Hourly Appointment Data
For New Hires and New Assignments**

HRS Records
555 S Howes Street, Suite 213
Campus Delivery 6004

Name _____

Hire Date _____

Department _____

Pay Rate _____

Job _____

Appt End Date _____

Reason

- All/New Assignment
- All/New Hire
- All/Rehire

Account

%

* Location consists of room number and four-digit Facilities-assigned building code.