

From: **Renee Johnson** <CustomerSupport@hireright.com>

Date: Sun, Sep 28, 2008 at 5:11 PM

Subject: Colorado State University Background Verification for APPLICANT NAME

To: APPLICANT EMAIL

Dear APPLICANT NAME,

To assist in completing Colorado State University 's background verification process, please go to the website address listed below and enter the login information. Once you have logged in, please complete and submit the information forms.

Our objective is to complete this process quickly. Please make every effort to accurately provide all of the requested information. An associate from HireRight, our background verification partner, may contact you for additional information during the verification process. Please return HireRight's call or e-mail promptly to ensure a fast and accurate verification. If you have any questions in completing the forms, please contact HireRight customer service at (866) 521-6995 between Sunday 5 p.m. to Friday 9 p.m. Pacific Standard Time.

Thank you.

Renee Johnson

Website Address: [HIRERIGHT LINK](#)

Login: APPLICANT EMAIL

Password: Xx123ZZz

Your login and password are case sensitive and will remain active for 30 days from the date you first log in, or 60 days from the date you received them, whichever comes first. Save this web address, login and password as it will be required should you need to login at a later date prior to submission. Once you have submitted the form, your login and password will be deactivated and you will not be able to make any changes to your information so please make sure your information is correct before you submit it. Please note that HireRight supports Microsoft Internet Explorer 6.0 or higher, FireFox 1.5 or higher and Netscape Navigator 7.0 or higher.